

THE VILLAGE OF Valemount
Five Year Financial Plan Bylaw Amendment No. 728 2014

A Bylaw to Amend the 2014 - 2018 Five Year Financial Plan

WHEREAS Council of the Village of Valemount wishes to amend "Village of Valemount Five Year Financial Plan Bylaw No. 717, 2014

NOW THEREFORE the Council of the Village of Valemount, in open meeting assembled, enacts as follows:

1 CITATION

This Bylaw may be cited for all purposes as the Village of Valemount "Five Year Financial Plan Bylaw Amendment No. 728, 2014

2 AMENDMENTS

2.1 THAT the Village of Valemount Five Year Financial Plan Bylaw No. 717, 2014 Schedule "A" is repealed and replaced with Schedule "A" attached to and forming part of this bylaw.

2.2 THAT the Village of Valemount Five Year Financial Plan Bylaw No. 717, 2014 Schedule "B" is repealed and replaced with Schedule "B" attached to and forming part of this bylaw.

2.3 THAT the Village of Valemount Five Year Financial Plan Bylaw No. 717, 2014 Schedule "G" is repealed and replaced with Schedule "G" attached to and forming part of this bylaw.

READ A FIRST TIME this _____ DAY OF _____ 2014

READ A FIRST TIME this _____ DAY OF _____ 2014

READ A FIRST TIME this _____ DAY OF _____ 2014

RECONSIDERED AND ADOPTED this _____ DAY OF _____ 2014

MAYOR Andru McCracken

CORPORATE OFFICER Anne Yanicw

Certified that the foregoing is a true and correct copy of the Five Year Financial Plan Bylaw No. 728 2014 as adopted by Council Resolution No. _____ dated the _____ day of _____ 2014.

SCHEDULE A CONTINUED
Five Year Financial Plan Bylaw No. 728, 2014

WATER BUDGET	Difference	Actual	Budget	Budget	Budget	Budget	Budget	Budget
	2013	2013	2013	2014	2015	2016	2017	2018
Net Taxation Revenue	\$ 1,393	\$ 144,693	\$ 143,300	\$ 92,810	\$ 121,800	\$ 121,800	\$ 121,800	\$ 121,800
Water Sales & User Fees	\$ 1,825	\$ 174,625	\$ 172,800	\$ 225,500	\$ 225,500	\$ 225,500	\$ 225,500	\$ 225,500
Investments & Penalties	\$ 3,514	\$ 4,014	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Grants	\$ (21,000)	\$ -	\$ 21,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Transfers	\$ 0	\$ 2,400	\$ 2,400	\$ 22,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
TOTAL WATER REVENUES	\$ (14,267)	\$ 325,733	\$ 340,000	\$ 346,210	\$ 350,200	\$ 350,200	\$ 350,200	\$ 350,200
Water Transmission & Distribution	\$ (42,041)	\$ 251,059	\$ 293,100	\$ 308,310	\$ 282,800	\$ 286,000	\$ 286,000	\$ 286,000
Long Term Debt	\$ (48)	\$ 37,852	\$ 37,900	\$ 37,900	\$ 37,900	\$ 37,900	\$ 37,900	\$ 37,900
Amortization	\$ -	\$ 9,000	\$ 9,000	\$ -	\$ 10,000	\$ 11,800	\$ 11,800	\$ 11,800
Transfers	\$ -	\$ -	\$ -	\$ -	\$ 19,500	\$ 14,500	\$ 14,500	\$ 14,500
TOTAL WATER EXPENDITURES	\$ (42,089)	\$ 297,911	\$ 340,000	\$ 346,210	\$ 350,200	\$ 350,200	\$ 350,200	\$ 350,200
SEWER BUDGET	Difference	Actual	Budget	Budget	Budget	Budget	Budget	Budget
	2013	2013	2013	2014	2015	2016	2017	2018
Sewer Sales & User Fees	\$ 11,602	\$ 240,102	\$ 228,500	\$ 233,500	\$ 237,500	\$ 241,500	\$ 246,500	\$ 251,500
Sewer Parcel Tax	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Investments & Penalties	\$ 3,684	\$ 4,184	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Grants	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Transfers	\$ (67,000)	\$ -	\$ 67,000	\$ 160,000	\$ -	\$ -	\$ -	\$ -
TOTAL SEWER REVENUE	\$ (51,713)	\$ 244,287	\$ 296,000	\$ 894,000	\$ 253,000	\$ 257,000	\$ 262,000	\$ 267,000
SEWER EXPENDITURES								
Waste Treatment & Disposal	\$ (48,800)	\$ 168,200	\$ 217,000	\$ 219,000	\$ 226,000	\$ 230,000	\$ 235,000	\$ 236,500
Capital	\$ (61,766)	\$ 17,234	\$ 79,000	\$ 675,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 15,500
Transfers	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL SEWER EXPENDITURES	\$ (110,566)	\$ 185,434	\$ 296,000	\$ 894,000	\$ 253,000	\$ 257,000	\$ 262,000	\$ 267,000

SCHEDULE B

Capital Works Five Year Financial Plan Bylaw No. 728, 2014

	Budget 2014	Budget 2015	Budget 2016	Budget 2017	Budget 2018		Source of Funds Grants	DCC's	Surplus	Borrow	Equip Res	Water Res	Sewer Res	Paving Res	Capital
General Capital Fund															
Community Hall Ramp	\$ 30,000	\$ -	\$ -	\$ -	\$ -		\$ 25,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Grader Tires	\$ 11,500	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 11,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,500
Trackless Sweeper attachment	\$ 8,500	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 8,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,500
Public Works Shop Floor Repairs	\$ 5,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Emergency / Power System	\$ 10,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Community hall kitchen /washrooms	\$ -	\$ 60,000	\$ -	\$ -	\$ -		\$ 50,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
iCompass	\$ 2,500	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Garbage Truck	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
NDIT Loan for Community Hall	\$ 3,868	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 3,868	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,868
	\$ 96,368	\$ 85,000	\$ 25,000	\$ 25,000	\$ -		\$ 75,000	\$ -	\$ 55,000	\$ 106,368	\$ -	\$ -	\$ -	\$ -	\$ 231,368
Water Capital Fund															
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Capital Fund															
Sewer Pumper Truck	\$ 20,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Cranberry Lake Rd Sewer Extension	\$ 140,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000
Lift Station	\$ 500,000	\$ -	\$ -	\$ -	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
	\$ 660,000	\$ -	\$ -	\$ -	\$ -		\$ 500,000	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 660,000
Total Capital	\$ 756,368	\$ 85,000	\$ 25,000	\$ 25,000	\$ -		\$ 575,000	\$ -	\$ 215,000	\$ 106,368	\$ -	\$ -	\$ -	\$ -	\$ 891,368

SCHEDULE C
Five Year Financial Plan Bylaw No. 728, 2014

In accordance with Section 165(3.1) of the *Community Charter*, the Village of Valemount is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

- 1 The proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter,
- 2 The distribution of property taxes among the property classes, and
- 3 The use of permissive tax exemptions.

FUNDING SOURCES

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2014. As a revenue source, property taxation offers a number of advantages, for example, it is simple to administer and it is fairly easy for residents to understand. It offers a stable and reliable source of revenue for services that are difficult or undesirable to fund on a user-pay basis. These include services such as general administration, bylaw enforcement, building inspections and street lighting.

User fees and charges form a large portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services where fees and charges can be easily administered include water and sewer usage, building permits, business licenses, and sale of services - these are charged on a user-pay basis. User fees attempt to apportion the value of a service to those who use the service.

Objective

To charge a user fee for services that are identifiable to specific users, instead of levying a general tax to all property owners

Policies

Fees shall be established to recover 100% of the Cost of Service unless Council clearly states fees using a different basis.

Fees required to recover Cost of Service may be reduced by government transfers allocated to the program.

Water, Sewer and Garbage rates reviewed and implemented in new bylaws for 2014.

Transfer a minimum of 5% to a maximum of 10% of property tax revenue from the General Revenue Fund to the Capital Fund

Transfer a minimum of 5% to a maximum of 10% of sewer rates revenue from the Sewer Fund to the Capital Fund

Transfer a minimum of 5% to a maximum of 10% of water rates revenues from the Water Fund to the Capital Fund

TABLE 1: Sources of Revenue

Revenue Source	Amount	% Total Revenue
Taxation Revenue	\$ 756,901	24.55%
Sales & User Fees	\$ 560,300	18.17%
License & Permits	\$ 19,500	0.63%
Rentals	\$ 29,600	0.96%
Investments & Penalties	\$ 21,500	0.70%
Grant Revenue	\$ 1,102,611	35.76%
Hotel & Resort Tax	\$ 225,000	7.30%
Loans	\$ -	0.00%
Transfers	\$ 367,818	11.93%
TOTAL	\$ 3,083,230	100%

DISTRIBUTION OF PROPERTY TAX RATES

Table 2 outlines the distribution of property taxes among the property classes. The residential property class provides the largest proportion of property tax revenue. This is appropriate as this class also forms the largest portion of the assessment base and consumes the majority of town services.

Objective

Council will strive to ensure tax ratios and rates are set to maintain tax stability between property classes while factoring in non-market growth.

Policies

Spread tax ratio between all classes in order to maintain overall tax dollars with a minimum increase of the annual inflation rate.

TABLE 2: Distribution of Property Tax Rates

Property Class	Amount	% Property Value Tax
Residential	\$ 77,297,700	73.30%
Utilities	\$ 542,035	0.51%
Light Industry	\$ 29,400	0.03%
Business	\$ 27,442,000	26.02%
Recreation	\$ 144,500	0.14%
TOTAL	\$ 105,455,635	100%

PERMISSIVE TAX EXEMPTIONS

The Village of Valemout Bylaw # 704, 2013. Tax Exempt Property for 2014 provides a one year permissive tax exemption to qualifying non profit entities.

Municipal Taxes

Valemout Curling Club	\$	2,417.45
Valemout Lions Club	\$	454.27
Valemout Royal Canadian Legion	\$	1,317.65

Objective

Continue to provide permissive tax exemptions to churches and non-for-profit organizations who own land and buildings

Policies

To create a policy that determines who may qualify for future exemption.

TAX RATIOS

Property Class	2014 Tax Ratios	2013 Tax Ratios
Residential	4.347	4.482
Utilities	13.488	13.097
Heavy Industry	0.000	0.000
Light Industry	55.067	53.602
Business	8.762	8.681
Recreation	4.434	8.907

SCHEDULE G

Five Year Financial Plan Bylaw No. 728, 2014

	2013	2013	2013	2014	2015	2016	2017	2018
	Difference	Actual	Budget	Budget	Budget	Budget	Budget	Budget
Sewer Rates	\$ 1,877	\$ 228,877	\$ 227,000	\$ 232,000	\$ 236,000	\$ 240,000	\$ 245,000	\$ 250,000
Sale of Services (Misc Rev)	\$ 7,825	\$ 8,825	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Connection Charges	\$ 1,900	\$ 2,400	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Sewer Sales & User Fees	\$ 11,602	\$ 240,102	\$ 228,500	\$ 233,500	\$ 237,500	\$ 241,500	\$ 246,500	\$ 251,500
Sewer Parcel Tax					\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Return on MFA Investment	\$ 3,684	\$ 4,184	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Investments & Penalties	\$ 3,684	\$ 4,184	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Sewer Lift Station Grant	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Gas Tax for Lift Station				\$ 100,000				
Grants	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Surplus	\$ (67,000)	\$ -	\$ 67,000	\$ 160,000			\$ -	\$ -
Transfers	\$ (67,000)	\$ -	\$ 67,000	\$ 160,000	\$ -	\$ -	\$ -	\$ -
TOTAL SEWER REVENUES	\$ (51,713)	\$ 244,287	\$ 296,000	\$ 894,000	\$ 253,000	\$ 257,000	\$ 262,000	\$ 267,000
Sewer Wages & Benefits	\$ (28,270)	\$ 45,230	\$ 73,500	\$ 75,000	\$ 80,000	\$ 82,000	\$ 82,500	\$ 84,000
Sewer Training	\$ 4,406	\$ 9,906	\$ 5,500	\$ 5,000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
Backhoe	\$ 170	\$ 4,420	\$ 4,250	\$ 5,000	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
Trailer - Generator	\$ 67	\$ 1,067	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Flat deck Truck	\$ (842)	\$ 5,658	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Safety Supplies	\$ (500)	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Administration	\$ (627)	\$ 2,373	\$ 3,000	\$ 3,300	\$ 3,500	\$ 3,500	\$ 4,000	\$ 4,000
Hydro	\$ (10,051)	\$ 28,949	\$ 39,000	\$ 32,500	\$ 41,000	\$ 42,000	\$ 45,000	\$ 45,000
Sewer Collection	\$ 556	\$ 3,056	\$ 2,500	\$ 3,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Parts & Repairs	\$ (1,129)	\$ 2,871	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Flushing & Maintenance	\$ 3,850	\$ 13,850	\$ 10,000	\$ 15,000	\$ 10,000	\$ 10,250	\$ 10,500	\$ 10,500
Building Maintenance	\$ (1,437)	\$ 63	\$ 1,500	\$ 1,000	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
Treatment & Disposal	\$ (6,997)	\$ 5,003	\$ 12,000	\$ 14,000	\$ 14,500	\$ 15,000	\$ 15,000	\$ 15,000
Other Sewage Collection	\$ (1,924)	\$ 1,076	\$ 3,000	\$ 1,200	\$ 750	\$ 900	\$ 900	\$ 900
Utility discount	\$ 1,019	\$ 14,769	\$ 13,750	\$ 14,000	\$ 14,150	\$ 14,250	\$ 14,500	\$ 14,500
Chargeback's from General Admin	\$ 2,910	\$ 29,910	\$ 27,000	\$ 28,000	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
Contingency	\$ (10,000)	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
Waste Treatment & Disposal	\$ (48,800)	\$ 168,200	\$ 217,000	\$ 219,000	\$ 226,000	\$ 230,000	\$ 235,000	\$ 236,500
Generator	\$ (50,000)	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Storm drain - IGA	\$ (4,766)	\$ 5,234	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Flow Meter	\$ (7,000)	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Lift Station	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Pumper Truck	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Cranberry Lake Rd Sewer Extension				\$ 140,000				
Amortization	\$ -	\$ 12,000	\$ 12,000	\$ 15,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 15,500
Capital	\$ (61,766)	\$ 17,234	\$ 79,000	\$ 675,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 15,500
Transfer to Surplus	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Transfers	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL SEWER EXPENSES	\$ (110,566)	\$ 185,434	\$ 296,000	\$ 894,000	\$ 253,000	\$ 257,000	\$ 262,000	\$ 267,000